

## **HARTFORD PARKS AND RECREATION COMMISSION MINUTES**

Wednesday, August 4, 2021

6:30 PM – City Hall Council Chambers; Park Tour

Present: Todd Rusniak, Todd Bultman, Scott Helms, Ken Mikulec

Excused: Joe Kohler, Karin Buhle

1. President Rusniak called the meeting to order at 6:30 PM; "This is an open meeting under 19.81 to 19.98 of the Wisconsin State Statutes".
2. Approval of Minutes – **MOTION BY** Mikulec seconded by Bultman to approve July minutes.  
**MOTION CARRIED**
3. Informational Monthly Staff Reports – None
4. Communication and Correspondence – None
5. Appearances / Public Comments – None
6. Old Business – None
7. New Business

### **ADMINISTRATION**

Fall Activity Guide – The Fall Activity Guide will be available August 20<sup>th</sup>.

Discussion on Rescheduling the October 6 Commission Meeting– The Director will be reaching out to Commission members to see if they could meet October 13 instead of October 6 as President Rusniak is not available on October 6. Additionally, the September 1<sup>st</sup> meeting is being reviewed for a possible change to September 8.

### **RECREATION PROGRAMS / ACTIVITIES**

Playground Camp Summary – Playground camp averaged 50 participants per session. With the increase in wages approved by Commission in April, in order to meet the approved tax levy support budget, an average of 36 participants per session was needed. To help offset the wage increase, the program fee also increased. Staff was concerned the increase in fees would decrease registration. Staff was happy to report to the Commission that, although final numbers are not fully in, staff anticipates no levy support was needed this year for the program and the program made approximately \$2,000.

Tots A Little Registration – Registration for the 3-4 year old pre-school program began in mid-July. To date, there are only 2 spots left in the M/W 10:15 class and the T/TH 10:15 class. The 8:15 classes are full.

Session 3 Fitness Classes Start Week of August 16

Cheerleading, Ages 6-12, Starts Wednesday August 11

### **ADULT / YOUTH SPORT**

Youth Football – This Flag Football league starts with two practices at the end of August and 6 Saturdays of intramural games starting after Labor Day. Teams are coached by the HUHS Varsity players. This program is open to boys and girls ages 6-7 and 8-11.

Adult Fall Volleyball – Staff is preparing for our Fall Volleyball season. This is a short, non-officiated season that runs 7-8 weeks in September and October.

Fantasy Football League - This is a new program in which kids ages 8-10 and 11-14 with a friend, parent or just by themselves can draft a fantasy football team. The draft will be held at the Recreation Center August 17. Pizza, soda and some fun gym time will be part of draft day. Staff will keep track of standings and update the participants weekly. Prizes for top finishers.

Summer Kickball – A short 4 week season to finish out the summer has been popular with kids ages 6-11. This year we have had record registrations with 70.

## **AQUATICS**

Veterans Memorial Aquatic Center –

Post Season Schedule –Post Season Hours will begin on August 16 and will be Monday through Friday 12-3:30, Saturday and Sunday 12-6. There will be no extended Water Walking or Lap Swim this year. The last day the pool will be open will be August 29. Even with these limited hours, the Aquatic Fitness Supervisor will have difficulty staffing the facility as students return to school and athletics.

Signicast Family Aquatic Center –

Annual Maintenance / Cleaning Shut Down – August 21-September 6

## **PARKS OPERATIONS**

Parks Project Report –

- A small equipment operator has been hired. This position is a seasonal/temporary position that has been in the budget for the past two years, but no candidate has been found until now. This person is able to operate things such as the large mower which will free up the full time staff, who are all highly skilled, to work on the special projects that have been building up.
- Storm Clean Up, primarily in the Cemetery
- July 4<sup>th</sup> Fireworks Set Up
- Maxwell Street Days Set Up
- Baseball/Softball Tournament Rentals Services including a sewer backup
- Restore Horseshoe Pits at Woodlawn Park
- Coordinate with Hartford Rotary for Water System for New Prairie Garden Install
- New EWF Safety Surface Added to Playgrounds Plus Re-Establishing of Safety Zone at Candy Cane Park

Park Tour

*Woodlawn Park*

- Bryce Graef benches and Hunter Iding chess/checkerboard Eagle Projects
- Consider artificial turf for tee boxes for Disc Golf to help eliminate constant maintenance
- GPS students work on trail bridges
- Citizen request to repair / upkeep horseshoe courts for informal summer league
- Possible Eagle Scout Project to update fire ring and include safety cover
- Bathroom update in the 2022 CIP

*Homestead Park*

- Reviewed handout with park location within Borlen Farms subdivision

- Review current site with backstop, soccer goal and tree border
- Review 2022 CIP Park Improvements and discuss possible locations
  - 20' x 20' open shelter with picnic tables
  - Swingset
  - Playground structure including benches, safety signs, wood fiber safety surface
  - Trees
  - Sidewalks

*Centennial Park*

- Review handouts including park site concept master plan, shelter design, bulkhead north wall, canoe/kayak launch, ADA fishing pier, trail, footbridge replacement

*Jordan Park*

- Shelter project by Craig Beine completed in Fall of 2019
- MILL Saturday Farmers Market
- Options for running power to shelter

**OTHER REPORTS /COMMISSION REQUESTS**

None

**ADJOURNMENT**

**MOTION BY** Bultman, seconded by Mikulec to adjourn at 7:30 PM.

**MOTION CARRIED**

Submitted by,

Mike Hermann and Sara Cummings

"Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting." Members of the Common Council may attend the above meeting. Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) such attendance may be considered a meeting of the Common Council may attend the meeting without violating the open meeting law."