

**FINANCE & PERSONNEL COMMITTEE**

**June 8, 2021**

**6:15pm**

PRESENT: Chairperson Rusniak, Members Fulop, Hegy, Sikora

ALSO PRESENT: City Administrator Volkert, City Clerk Hetzel, Chief MacFarlan

Call to Order – Chairperson Rusniak called the meeting to order at 6:15 p.m. in the Common Council Chambers of Hartford City Hall, 109 North Main Street.

Roll Call – All members of the Committee were present, except Alderperson Kohler, who was replaced by Alderperson Hegy.

Public Comment Period – None.

Discussion and Consideration of approving the Class A, Class B, and Class C Fermented Malt Beverage, Intoxicating Liquor, and Wine licenses for the period of July 1, 2021 through June 30, 2022 – City Clerk Hetzel commented that this is the annual renewal period for these licenses, and there were a few new license applications. There were no problems with any of the applications.

MOTION by Alderperson Sikora, and seconded by Alderperson Fulop for approving Class A, Class B, and Class C Fermented Malt Beverage, Intoxicating Liquor, and Wine license for the period of July 1, 2021 through June 30, 2022. MOTION CARRIED UNANIMOUSLY.

Discussion and Consideration of approving the following license: (cigarette, weights and measures) for the period July 1, 2021 through June 30, 2022 – City Clerk Hetzel commented that this is the annual renewal period for these licenses. City Administrator Volkert clarified what the license for weights and measures covers.

MOTION by Alderperson Hegy, and seconded by Alderperson Fulop to approve the following license: (cigarette, weights and measures) for the period July 1, 2021 through June 30, 2022. MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of authorizing appropriate City officials to increase one regular part-time (50%) Communications Officer position to full time with benefits – Chief MacFarlan provided the committee with information regarding the benefits to both staffing issues and budget issues if a part-time (50%) Communications officer were increased to full time with benefits.

MOTION by Alderperson Fulop, and seconded by Alderperson Hegy to approve authorizing appropriate City officials to increase one regular part-time (50%) Communications Officer position to full time with benefits. MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of approving a contract extension with Associated Appraisal Consultants, Inc. of Greenville, WI, for the years of 2022-2026 – City Administrator Volkert provided background information on this item, which included fielding questions and comments from committee members regarding assessment, appraisal, and tax rates related to extending the contract with Associated Consultants.

**Finance & Personnel Committee (6/8/2021)**

MOTION by Alderperson Fulop, and seconded by Alderperson Hegy to approve a contract extension with Associated Consultants, Inc. of Greenfield, WI, for the years of 2022-2026. MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of approving a contract for Revaluation Assessment Services with Associated Appraisal Consultants, Inc., of Greenville, WI – City Administrator Volkert added to the previous discussion item, as the Revaluation Assessment Service is a service that is offered by Associated Appraisal Consultants, Inc.

MOTION by Alderperson Sikora, and seconded by Alderperson Fulop to approve a contract for Revaluation Assessment Services with Associated Appraisal Consultants, Inc., of Greenville, WI. MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of authorizing staff to bid out items for unbudgeted expenditures in 2021 in regards to the American Rescue Plan Act – City Administrator Volkert advised the committee that this is an item that the Common Council had wanted to see come back into open session. What is being considered at this meeting is whether or not the committee would like the items to be bid out. Decisions on what bids might be accepted will be discussed at future meetings.

MOTION by Alderperson Sikora, and seconded by Alderperson Fulop to authorize staff to bid out items for unbudgeted expenditures in 2021 in regards to the American Rescue Plan Act. MOTION CARRIED UNANIMOUSLY.

Adjournment – MOTION by Alderperson Hegy, and seconded by Alderperson Fulop for adjournment at 6:55 p.m. MOTION CARRIED.

Respectfully submitted,  
Lori Hetzel, City Clerk

FPJUN8.21  
Compiled by Samantha Walters, Deputy Clerk