

**FINANCE & PERSONNEL COMMITTEE**

**March 9, 2021**

PRESENT: Chairperson Rusniak, Members Fulop, Kohler, Sikora

ALSO PRESENT: City Administrator Volkert, Parks and Recreation Director Hermann

Call to Order – Chairperson Rusniak called the meeting to order at 7:00 p.m. in the Common Council Chambers of Hartford City Hall, 109 North Main Street.

Roll Call – All members of the Committee were present.

Public Comment Period – None.

Discussion and Consideration of Purchasing a 2019 Toro 5900-D Riding Mower – Parks and Recreation Director Hermann explained that the 2021 Capital Improvement Program budget included a funding amount of \$95,000 for the purchase of 16' cut riding mower to replace the 2006 Toro 580-D unit with 5,614 operation hours. It is used in mowing all large municipal parks and sport fields, and at the Hartford Airport. Based on the proposals outlined in the executive summary, staff recommend the 2019 Toro 5900 DEMO unit with 58 hours plus spare parts. It will also have a full factory warranty. If purchase is awarded to Reinders, the company agreed to take a trade-in amount of \$4,000 but will also auction the unit if it were to go above \$4,000, any excess sale will be credited back to the City. The total cost after trade-in is not to exceed \$88,784.46.

Parks and Recreation Director Hermann responded to questions.

MOTION by Alderperson Kohler seconded by Alderperson Sikora for the purchase of the 2019 Toro 5900 DEMO 16' riding mower not to exceed \$88,784.46 after trade in of the 2006 Toro 580-D unit. MOTION CARRIED UNANIMOUSLY.

Discussion and Consideration of Applying for the WCMA Internship Grant – City Administrator Volkert was approached by the Sussex City Administrator about a college student who is studying political science is looking for an internship with a local community. Several department heads stated they had minor projects they could have the intern perform during his 13 weeks to give him a well-rounded experience. Staff recommends the approval of applying for the WCMA Internship Grant for a total of \$2,000 and the expense of an additional \$2,160 to pay for the intern for 40 hours per week for 13 weeks.

City Administrator Volkert responded to questions.

MOTION by Alderperson Kohler seconded by Alderperson Fulop to approve the of application for the WCMA Internship Grant for a total of \$2,000 and the expense of an additional \$2,160 to pay for the intern for 40 hours per week for 13 weeks. MOTION CARRIED UNANIMOUSLY.

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Adjournment – MOTION by Alderperson Sikora, and seconded by Alderperson Fulop for adjournment. MOTION CARRIED.

Respectfully submitted,  
Lori Hetzel, City Clerk

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Compiled by Ashley Lisocki, Deputy Clerk Temp