

**AGENDA
CITY OF HARTFORD
FINANCE & PERSONNEL COMMITTEE
CITY HALL COUNCIL CHAMBERS
TUESDAY, JULY 13, 2021
6:45 P.M.**

1. Call to order.
2. Roll call.
3. Public comment period.
4. Discussion and consideration of authorizing appropriate City officials to purchase an Eventide NexLog Digital Voice Logging System from General Communications, for a price not to exceed \$15,939. (Executive Summary attached)
5. Adjournment.

NOTE: "PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE CITY CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING."

"MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE ABOVE MEETING, PURSUANT TO STATE EX REL. BADKE V. GREENDALE VILLAGE BOARD, 173 WIS 2D 553, 494 N.W. 2D 408 (1993). SUCH ATTENDANCE MAY BE CONSIDERED A MEETING OF THE COMMON COUNCIL. THIS NOTICE IS GIVEN SO THAT MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE MEETING WITHOUT VIOLATING THE OPEN MEETING LAW."

EXECUTIVE SUMMARY

TITLE: Digital Voice Logging System

BACKGROUND: The Hartford Police Department's digital voice logging system records audio produced on phone lines and radio transmissions in the communications center.

The NICE Digital Voice Logging System that we are currently employing runs on a server based on Windows 7 software. Windows 7 hit end of life on January 14, 2020 and as a result receives no security updates and is not eligible for technical support. It is not possible to update the server software, nor is it possible to update the voice logging software on the current server.

The Voice Logging System had been identified as a Capital Improvement Project for 2024. The original CIP for 2024 budgeted \$14,969 for updated software and server, reusing an analog recording card and four years of additional warranty for a total of five years warranty.

The Hartford Police Department has been awarded a grant under the Federal NexGen 9-1-1 Reimbursement Grant Program. This grant program assists with the purchase of NexGen capable voice logging equipment that would allow the department to retrieve and view information from multiple sources including video and text when they become relevant. The awarded grant provides for a 60 percent reimbursement of the cost associated with the purchase, installation, training (warranty not included) and first year operation of voice logging equipment that is NexGen capable.

Staff obtained bids for new systems. General Communications provided the most competitive bid for the Eventide NexLog Digital voice logging system.

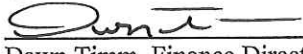
FISCAL IMPACT: General Communications provided a quote of \$15,939. Of that amount, \$9139 will be applied toward the purchase of the NexLog voice logging system from Eventide with all new software and hardware. Installation and training of the software will be an additional \$800. An additional five year warranty in addition to the one year included warranty (six years total) will be purchased at a cost of \$6000. The grant award will reimburse the city \$5963 ($\$9939 \times .60$) on completion of the project. The total cost of this system after grant reimbursement will be \$9976.

In the current 2021 operational budget, staff planned to fund the purchase of several traffic radar signs. Fortunately, staff was able to purchase the signs at the end of last year with savings realized in the 2020 budget. Therefore, that source of funding is available to be used to fund the proposed purchase of the Digital Voice Logging System in 2021.

RECOMMENDATION: To authorize the appropriate City officials to purchase an Eventide NexLog Digital Voice Logging System from General Communications, per bid specifications, for a price not to exceed \$15,939. To obtain a digital voice logging system

that will record audio produced on phone lines and radio transmissions in the communications center.

PREPARED BY:  DATE: 06/14/2021
Scott MacFarlan, Chief of Police

APPROVED BY:  DATE: 7/6/21
Dawn Timm, Finance Director

APPROVED BY:  DATE: 07/06/21
Steve Volkert, City Administrator

Committee Routing: Finance and Personnel Committee July 13, 2021
Common Council July 13, 2021

Fiscal Impact Statement

June 14, 2021

The following is a summary of the fiscal impact as it pertains to the Digital Voice Logging System for fiscal Year 2021.

Item	Cost
Hardware/ Software	\$9139
Equipment Installation / Training	\$800
Warranty	\$6000
Grant Reimbursement	-\$5963
Total Costs	\$9976