

Jack Russell Memorial Library Board
Regular Meeting– Wednesday, March 8, 2023
Jack Russell Memorial Library Community Room – 4:30 pm

This is a regular meeting of the Jack Russell Memorial Library Board of the City of Hartford. Before this meeting, notice was given to the public by posting on the City Office Meeting Boards and the Jack Russell Memorial Library. In addition, 24 hours before the meeting this agenda was sent to the *Daily News*.

- I. CALL MEETING TO ORDER
- II. PUBLIC COMMENT PERIOD/APPEARANCES (5-Minute Limit)
- III. OLD BUSINESS
 - A. Washington County / Monarch Library System Operating Updates – Discussion Only
 - B. Friends of the Library – Discussion Only
- IV. NEW BUSINESS
 - A. Onsite tour of new RFID Equipment – Materials Sorter and Drive Thru Return
 - B. Youth Services Librarian Report – Discussion Only
 - C. Library Director Report – Discussion Only
- V. UNANIMOUS CONSENT AGENDA – Action
 - A. Approval of Library Board meeting minutes
 - 1. February 8, 2023
 - B. Financial statements
 - 1. Financial Report comparing Budgeted Versus Actual Numbers – February 2023
 - 2. Monthly Library Bills for Library Board Review and Approval – February 2023
 - C. Jack Russell Memorial Library Usage and Services Report – February 2023
 - D. Youth Services Monthly Program Report – February 2023
 - E. Adult Services & Connections Programs Reports – February 2023
- VI. CORRESPONDENCE
 - A. Acknowledgement Letter to Mary McKeever for donation in honor of Jack McKeever
 - B. Thank You Letter to Marilee Fuss for donation in memory of Jack McKeever
 - C. Donation Letter from Paul Vassalotti from History Room (\$100)
 - D. Thank You Letter to Paul Vassalotti for History Room Donation (\$100)
- VII. UPCOMING LIBRARY BOARD MEETINGS
 - A. Discussion of next meeting date – April 12, 2023

VIII. ADJOURNMENT

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting.

Members of the City Council may attend the above meeting. Pursuant to State ex re. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993) such attendance may be considered a meeting of the Common Council.