



MISSION:

The City Finance Department's mission is to provide financial information useful for making economic decisions; to provide information useful for evaluating managerial and organizational fiscal performance; and to exercise stewardship and accountability over all resources belong to the City of Hartford.

COMMUNITY VISION:

Management of all accounting functions and audit supervision are managed through the General Accounting division, including payroll, accounts receivable, accounts payable, fixed assets, and financial reporting. Maintenance of utility accounts and records, as well as Community Development Authority financial transactions, are included within the sphere of general accounting activities.

GENERAL GOVERNMENT ~ Accounting

2019 Department Detail Information

GENERAL ACCOUNTING ~ Revenue

	2016 Actual	2017 Actual	2018 Budget	2019
410000.41500 Room Tax	\$ 9,000	\$ 17,475	\$ 9,000	\$ 34,000
412200.4122 Retained Sales Tax	\$ 100	\$ 102	\$ 60	\$ 60
418000.41810 Interest & Penalties On Tax	\$ 2,538	\$ 1,255	\$ 1,000	\$ 1,000
442200.44261 Dog Licenses	\$ 4,450	\$ 4,813	\$ 4,500	\$ 4,500
442200.44262 Cat Licenses	\$ 276	\$ 433	\$ 350	\$ 350
461200.46121 NSF Check Charge	\$ 1,405	\$ 2,100	\$ 1,600	\$ 1,250
480000.48110 Interest On Investments	\$ 80,922	\$ 58,774	\$ 70,000	\$ 80,000
480000.48111 Interest Revenues	\$ 436	\$ 706	\$ 500	\$ 500
480000.48121 Credit Card Cash Back	\$ 8,200	\$ 26,797	\$ 17,000	\$ 15,000
480100.48890 Other Misc. Revenues	\$ 6,420	\$ 5,446	\$ 500	\$ 500
TOTAL REVENUES	\$ 113,747	\$ 117,901	\$ 104,510	\$ 137,160

GENERAL GOVERNMENT ~ Accounting

2019 Department Detail Information

GENERAL ACCOUNTING ~ Summary

	2017 Actual	2018 Budget	2019 Budget	Gen. Fund	Water	Sewer	TIF	Cable
Labor	\$ 53,850	\$ 54,820	\$ 56,217	56,217	-	-	-	-
Operations And Maintenance	\$ 60,648	\$ 61,948	\$ 62,438	\$ 62,438	-	-	-	-
Treasury - Labor	\$ 24,123	\$ 20,361	\$ 23,784	\$ 23,784	-	-	-	-
Operations And Maintenance	\$ 56,232	\$ 36,891	\$ 36,891	\$ 36,891	-	-	-	-
Grand Total	\$ 194,853	\$ 174,020	\$ 179,330	179,330	-	-	-	-
Total Sal/FB	\$ 77,973	\$ 75,181	\$ 80,001	\$ 80,001	-	-	-	-
Total Other Exp.	\$ 116,880	\$ 98,839	\$ 99,329	\$ 99,329	-	-	-	-
Grand Total	\$ 194,853	\$ 174,020	\$ 179,330	179,330	-	-	-	-



MISSION:

The primary mission is to provide central data processing through the use of the City's mid-range network as well as other computer-based information system networks, to maintain efficient telecommunication service through an in-house PBX telephone system, and to accurately allocate information costs to users. The Information Systems Internal Service Fund accounts for two of the three Information Systems functions: data processing and telecommunications. The third function (Cable Television) appears in the Enterprise Fund section of the budget. A decentralized data processing environment with some centralized financial, appraisal, and clerical services, is managed by the division, with technical support provided to departments upon request. Mid-range computer system networking is accomplished through T-1 cabling shared with the City's personal computers. The City also operates a PBX telecommunications system. Both functions charge costs to user departments on the basis of usage and equipment cost.

- Install upgrades to computer systems as needed.
- Continue telecommunications updates as necessary.

GENERAL GOVERNMENT ~ Data Processing**2019 Department Detail Information****DATA PROCESSING ~ Revenue**

	2016 Actual	2017 Actual	2018 Budget	2019
474000.47404 Interfund Telephone Revenue	\$ 59,177	\$ 59,380	\$ 59,135	\$ 59,135
474100.47417 D.P. Charges	\$ 92,397	\$ 92,397	\$ 95,169	\$ 95,169
474110.47417 D.P. Charges	\$ 25,200	\$ 25,300	\$ 26,059	\$ 26,059
474111.47417 D.P. Charges	\$ 18,100	\$ 18,100	\$ 18,643	\$ 18,643
474120.47417 D.P. Charges	\$ 10,929	\$ 10,929	\$ 11,257	\$ 11,257
474130.47417 D.P. Charges	\$ 7,946	\$ 7,419	\$ 7,787	\$ 7,787
474131.47417 D.P. Charges	\$ 4,249	\$ 4,776	\$ 4,774	\$ 4,774
474140.47417 D.P. Charges	\$ 1,165	\$ 1,165	\$ 1,200	\$ 1,200
474150.47417 D.P. Charges	\$ 579	\$ 579	\$ 596	\$ 596
474155.47417 D.P. Charges	\$ 476	\$ 476	\$ 490	\$ 490
474160.47417 D.P. Charges	\$ 2,787	\$ 2,787	\$ 2,871	\$ 2,871
474167.47417 D.P. Charges	\$ 232	\$ 232	\$ 239	\$ 239
474168.47417 D.P. Charges	\$ 696	\$ 696	\$ 717	\$ 717
474199.47417 D.P. Charges	\$ 4,311	\$ 4,311	\$ 4,440	\$ 4,440
480000.48110 Interest On Investments	\$ 620	\$ 920	\$ 1,000	\$ 1,000
493000.49997 Fund Balance Appropriated	\$ -	\$ -	\$ 11,241	\$ 17,377
TOTAL	\$ 228,864	\$ 229,467	\$ 245,618	\$ 251,754

2019 Department Detail Information

DATA PROCESSING ~ Summary

	2017 Actual	2018 Budget	2019	Gen. Fund	Water	Sewer	TIF
Labor	\$ 89,638	\$ 90,357	\$ 96,042	96,042	-	-	-
Operations And Maintenance	\$ 111,029	\$ 107,982	\$ 105,819	105,819	-	-	-
Capital Outlays	\$ -	\$ -	\$ -	-	-	-	-
Transfers To Other Funds	\$ 5,816	\$ 5,779	\$ 5,893	5,893	-	-	-
Networking	\$ -	\$ -	\$ 2,000	2,000	-	-	-
Security	\$ 3,100	\$ 2,000	\$ 2,000	2,000	-	-	-
Operations And Maintenance	\$ 38,680	\$ 39,500	\$ 40,000	40,000	-	-	-
Grand Total	\$ 248,263	\$ 245,618	\$ 251,754	251,754	-	-	-
Total Sal/FB	\$ 89,638	\$ 90,357	\$ 96,042	96,042	-	-	-
Total Other Exp	\$ 158,625	\$ 155,261	\$ 155,712	155,712	-	-	-
Grand Total	\$ 248,263	\$ 245,618	\$ 251,754	251,754	-	-	-



MISSION:

The Property Assessment division's mission is to assess all real and personal property in the City of Hartford, and to compile and prepare the annual real and personal property tax rolls.

- Review and generate values of each parcel in the City.
- Measure and value new construction in the City.
- Discover, list, and value all personal property to update records.
- Maintain all records and files in both hard copy and computer.
- Introduction of systematic revaluations of non-manufacturing property.

COMMUNITY VISION:

The City of Hartford maintains the Office of the City Assessor through a contractual arrangement with a national assessment firm. The division is responsible for the valuation of all non-manufacturing real estate within the City, as well as the development of the annual assessment roll for the City. The division is also responsible for revaluation of all City parcels, currently conducted on a contractual basis with the same national assessment firm.

GENERAL GOVERNMENT ~ Property Assessment

2019 Department Detail Information

PROPERTY ASSESSMENT ~ Revenue

	2016 Actual	2017 Actual	2018 Budget	2019
443900.44390 Building Misc. Permits	\$ 31,915	\$ 24,271	\$ 22,500	\$ 25,000
TOTAL REVENUES	\$ 31,915	\$ 24,271	\$ 22,500	\$ 25,000

GENERAL GOVERNMENT ~ Property Assessment

2019 Department Detail Information

PROPERTY ASSESSMENT ~ Summary

	2017 Actual	2018 Budget	2019	Gen. Fund	Water	Sewer	TIF	Cable
Labor	\$ 3,046	\$ 3,275	\$ 3,077	3,077	-	-	-	-
Operations And Maintenance	\$ 73,465	\$ 74,330	\$ 79,030	79,030	-	-	-	-
Board of Review - Labor	\$ 163	\$ 163	\$ 163	163	-	-	-	-
Grand Total	\$ 76,674	\$ 77,768	\$ 82,270	82,270	-	-	-	-
Total Sal/FB	\$ 3,209	\$ 3,438	\$ 3,240	3,240	-	-	-	-
Total Other Exp.	\$ 73,465	\$ 74,330	\$ 79,030	79,030	-	-	-	-
Grand Total	\$ 76,674	\$ 77,768	\$ 82,270	82,270	-	-	-	-